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ADDENDUM NO. 2

Accessibility Audit for the Pemberton Transfer Station

Issued: June 30, 2026

The following clarifications form part of the Request for Proposals documents and shall be read in conjunction with the original RFP documents.

Question 1:

Page 7 of the RFP requests proponents to describe their proposed methodology, including "how the Proponent intends to undertake the audit, identify barriers, estimate costs, and develop recommendations." For estimating costs, does the SLRD expect dollar amounts estimated for each identified barrier? Or would the SLRD accept a costing framework that categorizes barriers in a way that informs prioritization of recommendations (e.g. low-, medium-, high-cost categories)?

Response:

The successful proponent's written report is to include: identified accessibility barriers; recommended improvements and estimated costs of each of the recommended improvements; priority ranking of recommended improvements (e.g., high/medium/low).

Question 2:

Would SLRD be open to extending the proposal submission deadline by 1 week?

Response:

No, at this time, the SLRD does not intend to extend the proposal closing date.

Question 3:

The insurance requirements defined in Section 4-A of the RFP requires the successful proponent to have Automobile liability insurance in an amount of not less than \$2,000,000. Our firm does not own any vehicles. In this case, please confirm that SLRD will accept our Non-Owned Automobile Insurance of \$2,000,000.

Response:

Yes.

Question 4:

The District is requesting that the Letter of Introduction only be one page; however, the content requested for one page is significant. Can the previous experience and references be put in the body of the proposal instead of the Letter of Introduction?

Response:

Yes.

Question 5:

For the three references, are you looking for formal letters of reference, or can we just provide the contact name and contact information along with a brief description of the project?

Response:

In respect of the list of three (3) references from local governments, public sector organizations, or similar clients for whom the Proponent has completed comparable work within the last five (5) years, please provide the name of the organization, a contact name and a brief description of the comparable work.

Question 6:

Are there any site plans labeling the property boundaries and the buildings on site?

Response:

A site plan is attached.

Question 7:

Is there a list of buildings with size and year of construction?

Response:

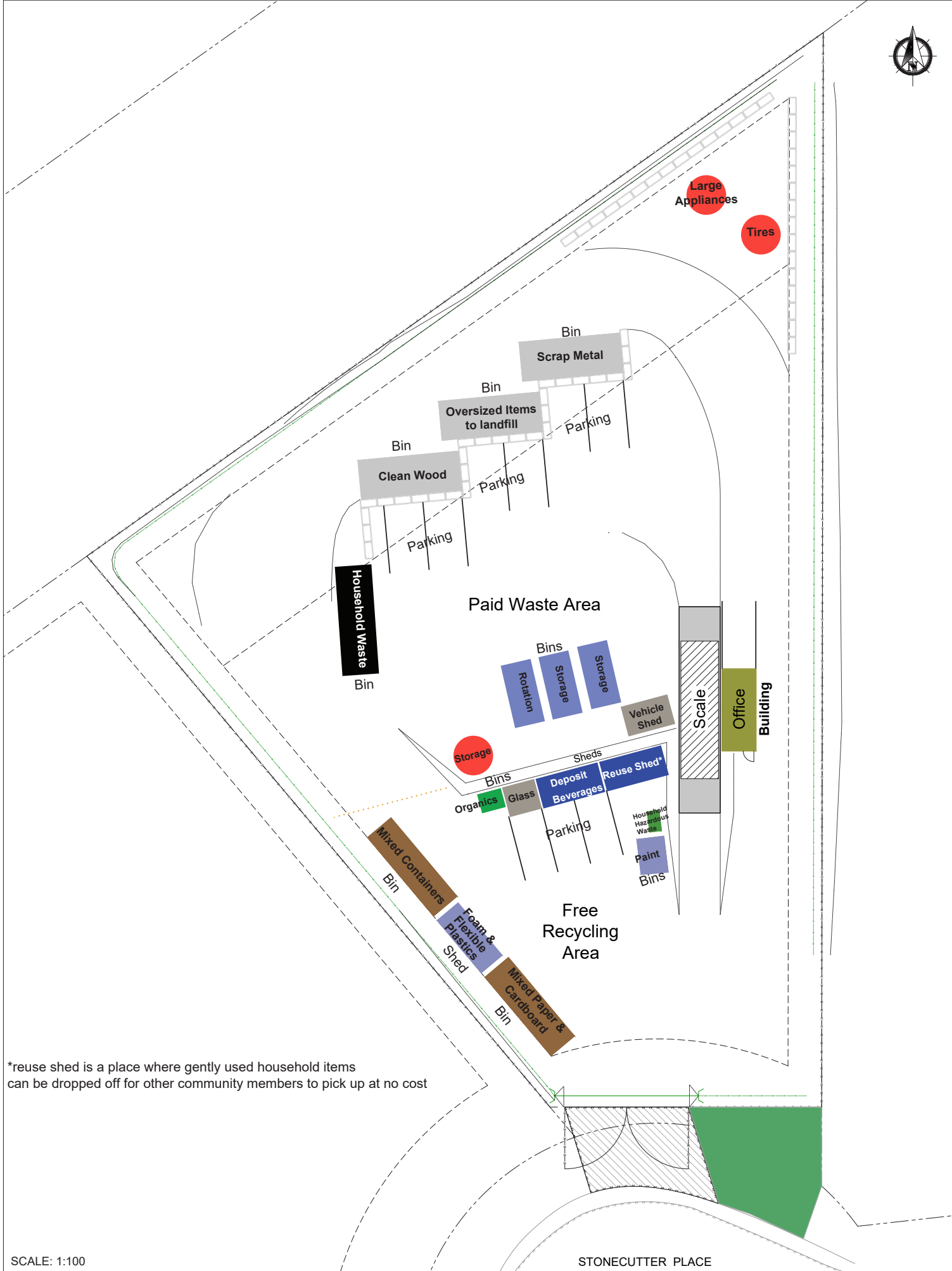
The only building on site is the office, which is used exclusively by staff. There is no public access to the interior of the building; customers interact with staff at the scale through the service window only. The transfer station, including the office, was constructed in 2022.

Question 8:

Please confirm Insurance and WorkSafeBC is not required with the proposal submission and can be provided on Award.

Response:

Proponents should at the least include a statement within their proposals that they are able to fulfill the insurance and WorkSafeBC requirements. The successful proponent must be able to provide proof of insurance and WorkSafeBC coverage prior to contract execution.



*reuse shed is a place where gently used household items can be dropped off for other community members to pick up at no cost

SCALE: 1:100

STONECUTTER PLACE

PEMBERTON TRANSFER STATION