

SQUAMISH LILLOOET REGIONAL DISTRICT
BY-LAW NO. 1111, 2008
(Draft Consolidation for Convenience Only)

A by-law to establish and set out the appointment and procedure to be followed by the Pemberton Recreation Advisory Committee and to delegate authority for the appointment, removal and replacement of members

The Regional Board of the Squamish–Lillooet Regional District in open meeting assembled enacts as follows:

Title

1. This by-law may be cited as “Pemberton/Electoral Area C Recreation Advisory Committee Establishment and Delegation of Authority Bylaw, Squamish–Lillooet Regional District Bylaw No. 1111, 2008”.

Establishment of Recreation Committee

2. There is hereby established the “Pemberton/Electoral Area C Recreation Advisory Committee”.

Definitions

3. In this By-law:
 - a. “Board” means the board of the Squamish Lillooet Regional District
 - b. “Commission” means the Pemberton Valley Utilities and Services Committee
 - c. “Committee” means the Pemberton Recreation Advisory Committee
 - d. “Member” means a person appointed to the Committee by the Commission
 - e. “Recreation Staff” means employees of the Board employed in the Recreation Department

Purpose of the Committee

4. The purpose of the Committee is to provide comments and recommendations to the Commission on recreation issues within the Village of Pemberton and Electoral Area C referred to the Committee by the Commission. [Amendment Bylaw 1242-2012]

Matters that may be Considered

5. The Commission may refer the following matters to the Committee:
 - a. Matters relating to recreation policy
 - b. Matters relating to parks, open spaces and recreation facilities
 - c. Request for input and recommendations regarding activities and programs for the community
 - d. Request for input and recommendation regarding major recreational development proposals
6. The Committee may make recommendations to the Commission, for the Commission’s consideration, on matters that deal with the ongoing delivery of recreation services within the Village of Pemberton and Electoral Area C. [Amendment Bylaw 1242-2012]

Focus of Committee Reviews

7. The Role of the committee shall be to provide advice and recommendations to the commission on the following areas:
 - a. recreation activities and programs for the community
 - b. education of the public regarding leisure, philosophy or recreation policies established for the community

- c. promotion and encouragement of leadership training, workshops, clinics in sports, arts and crafts, music, drama, leadership techniques and qualities, administration, conferences and other related fields,
- d. special events, community days, and festivals,
- e. planning of active parks, passive parks, playgrounds and open spaces which include trails

Membership

8. The Committee shall consist of:

(a) a minimum of 5 and a maximum of 9 members appointed by the Commission. Committee members shall be selected from:

- (i) recreation user groups,
- (ii) the public at large;

(b) a School Trustee from Pemberton or Area C appointed, along with the unappointed Trustee as the Alternate, by School District No.48 on an annual basis, who shall sit as a non-voting member of the Committee. [Amendment Bylaw 1242-2012]

Term of Appointment

9. The term of members initially appointed to the committee shall expire on September 30, 2012.

10. All subsequent appointments shall be for a term of two (2) years with the exception of the School Trustee appointment, who shall sit as a non-voting member for the calendar year in accordance with Section 8(b). [Amendment Bylaw 1242-2012]

11. Every member appointed to the Committee shall continue to hold office until their successor is appointed, if the appointment of a successor has not been made before the expiration of the term of such a member.

Election of Chair

12. The Committee shall elect, from its members at the first meeting each year, a Chair who shall hold office for one year or until their successor has been appointed.

13. The Chair shall preside at meetings of the Committee and in his or her absence those present may appoint an Acting Chair for the duration of that meeting.

Quorum

14. A majority of members appointed to the Committee, excluding the member appointed by School District No.48, shall constitute a quorum. [Amendment Bylaw 1242-2012]

Voting

15. Each Committee member who is present is entitled to one vote and has one vote with the exception of the member appointed by School District No.48. [Amendment Bylaw 1242-2012]

16. Recommendations of the Committee must be adopted by a majority affirmative vote for the members present at the meeting.

17. A Committee member present at a meeting who abstains from voting is deemed to have voted in the affirmative.

Participation of Staff

18. Recreation Staff and Board Staff may attend Committee meetings and participate in discussions but shall not be entitled to vote on any matters.

Secretary

19. A recording secretary shall be provided by the Board who shall record the proceedings of the Committee.

20. The minutes of the proceedings of all meetings of the Committee shall be legibly recorded and forwarded to the officer assigned responsibility for corporate administration who shall pass

these minutes on to the Commission for review. The minutes shall be certified and adopted by the Committee at its next meeting.

Conflict of Interest

21. Where a member, his or her family, employer or business associate has any direct or indirect pecuniary interest, or a substantial non-pecuniary interest, in a matter being considered by the Committee, that member shall declare a conflict of interest and absent themselves from the meeting to avoid any discussion, voting or influence on the matter. [Amendment Bylaw 1242-2012]

Remuneration and Expenses

22. Committee members shall serve without remuneration.
23. Committee members shall be reimbursed for their reasonable and necessary expenses that arise directly out of the performance of their duties, provided they have been pre-approved by the Chief Administrative Officer of the Squamish-Lillooet Regional District. [Amendment Bylaw 1242-2012]

Delegation of Authority

24. The Board delegates to the Commission, all of the powers, duties and functions of the Board legislation in respect to:
- a. appointment of persons to the committee.
 - b. removal of any member from the Committee.
 - c. appointment of a new member upon the resignation, death or removal of a member during term of office
25. Where this By-law delegates a power, duty or function to a named position, the delegation of the power, duty or function is to the person who from time to time holds the position.

Scope of By-law

26. For clarity, subject to applicable legislation, unless a power, duty or function of the Board has been expressly delegated by this By-law or any other Regional Board By-law all of the power, duties and functions of the Board remain with the Board.

No Delegation by a Delegate

27. A person to whom a power, duty or function is delegated under this By-law has no authority to further delegate to another person any power, duty or function that has been delegated by this By-law.

Severability

28. If a section, subsection, paragraph, subparagraph or phrase of this by-law is for any reason declared invalid by a court of competent jurisdiction, the decision shall not effect the validity of the remaining portions of this by-law.

READ A FIRST TIME this 24th day of November, 2008.

READ A SECOND TIME this 24th day of November, 2008.

READ A THIRD TIME this 24th day of November, 2008.

ADOPTED BY AN AFFIRMATIVE VOTE OF AT LEAST 2/3 OF THE VOTES CAST this 24th day of November, 2008.

Chair

Secretary