

**Bralorne Sewer (CC#2800) Community Meeting
Timeline of Relevant Board Resolutions, Bylaws and Project Dates**

	Activities related to Project (Phase 1 and Phase 2)
	Bylaws that were not adopted, relating to funding shortfall
	Bylaws that were adopted, relating to funding shortfall

Date of Board Meeting	Name of Bylaw (or Board Resolutions)	Details	Notes
February 25, 2015 Minutes: Minutes (Item 7)	Board Resolutions: <i>THAT the SLRD submit an application to the Gas Tax Agreement - Strategic Priorities Fund, for a capital project to upgrade the sewer infrastructure in Bralorne.</i> <i>THAT up to \$3,000 from Cost Centre #2800 Bralorne Sewer be allocated to TRUE Consulting to prepare the Gas Tax Agreement – Strategic Priorities Fund grant application for the Bralorne Sewer on behalf of the SLRD.</i> <i>THAT the Chair and/or the CAO be authorized to sign the Gas Tax Agreement – Strategic Priorities Fund grant application for the Bralorne Sewer.</i>		
April 15, 2015	Deadline to submit application to Gas Tax Agreement - Strategic Priorities Fund, which included estimated project budget of \$1,999,530.		
February 2016	SLRD received confirmation of grant funding of \$1,999,530 for the Project.		
July 27, 2016 Minutes: Minutes (Item 16)	Board Resolution: <i>THAT the Board award TRUE Consulting Ltd. The contract to design and create the tendering documents for Bralorne Sewer System Upgrades project at a maximum contract value of \$110,659 plus GST.</i>		
August 2016	Initiation of Phase 1 of the Project which involved the design and pre-construction components in preparation for construction.		
July 25, 2018 Minutes: Minutes (Item 16)	Board resolutions: <i>THAT the Chair and/or CAO enter into an agreement with Hazelwood Construction Services for contracting services to construct the Bralorne Sewer project with a contract value of approximately \$2,173,264.</i> <i>THAT \$91,000 of Area A Gas Tax Community Work Funds be allocated towards capital cost of the Project.</i> <i>THAT \$38,000 from CC#2800 Capital Works and Equipment Reserve be allocated towards capital cost of the Project.</i>		
July 25, 2018 Staff Report: Request for Decision Minutes: Minutes (Item 8.3)	Three readings of Bralorne Wastewater Treatment System Loan Authorization Bylaw No. 1595-2018 Board resolution: <i>THAT \$60,000 per year (2019-2022) be transferred from Area A PILT Funds to CC#2800 to assist in repaying the loan and to establish a reserve.</i>	30 year loan of up to \$700,000, to address the project’s funding shortfall. Annual debt servicing costs were estimated to be \$38,750 (see below).	Inspector approval was received. In November 2018, elector approval (via Alternative Approval Process - AAP) was not obtained.

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<p>July 25, 2018</p> <p>Staff Report: Request for Decision</p> <p>Minutes: Minutes (Item 8.4)</p>	<p>Three readings of Bralorne Sewer System Local Service Conversion and Establishment Bylaw No. 585, 1995, Amendment Bylaw No. 1594-2018</p>	<p>Increase the max. annual requisition by \$38,750 (i.e. from \$31,250 to \$70,000).</p> <p>\$429.31 per parcel for total max. requisition of \$775.53 per parcel (i.e. existing max. requisition of \$346.22 + \$429.31 = \$775.53).</p>	<p>Inspector approval was received.</p> <p>In November 2018, elector approval (via Alternative Approval Process - AAP) was not obtained.</p>
<p>August 2018</p> <p>Initiation of Phase 1 of the Project which involved the construction components related to the collection system (collection mains, connections and manholes).</p>			
<p>November 28, 2018</p> <p>Staff Report: Request for Decision</p> <p>Link - Minutes: Minutes (Item 8.2)</p>	<p>Authorize assent voting for: Bylaw No. 1594-2018 and Bylaw No. 1595-2018</p>	<p>Increase the max. annual requisition by \$38,750 (i.e. from \$31,250 to \$70,000).</p> <p>\$429.31 per parcel for total max. requisition of \$775.53 per parcel (i.e. existing max. requisition of \$346.22 + \$429.31 = \$775.53).</p>	<p>In January 2019, elector approval (via assent voting) was not obtained.</p>
<p>January 30/31, 2019</p> <p>Staff Report: Information Report</p> <p>Minutes: Minutes (Item 8.5)</p>	<p>Bylaw No. 1594-2018 and Bylaw No. 1595-2018</p>	<p>Board received the results of failed assent voting.</p>	
<p>January 30/31, 2019</p> <p>Staff Report: Direction Request</p> <p>Minutes: Minutes (Item 13.1)</p>	<p>Board resolutions: <i>THAT the CAO be authorized to negotiate & finalize the Bralorne Wastewater Treatment project & to pursue the necessary funding to do so, including a combination of borrowing and the potential use of Area A PILT Funds.</i></p>		
<p>February 27, 2019</p> <p>Staff Report: Request for Decision</p> <p>Minutes: Minutes (Item 8.3)</p>	<p>Board resolutions: <i>THAT up to \$300,000 be borrowed, under LGA s. 403, from the MFA, to complete construction of new wastewater treatment system & repaid within 5 years.</i></p>	<p>Increase the max. annual requisition by \$49,000 (i.e. from \$31,250 to \$80,250).</p> <p>Purpose of increase was for annual debt servicing of \$49,000 related to loan of up to \$300,000. After applying the PILT</p>	<p>Inspector approval was obtained.</p> <p>In May 2019, elector approval (via Alternative Approval Process - AAP) was obtained.</p>

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	<p><i>THAT conditional on adoption of Bylaw No. 1614-2018 and to assist in repayment of the Loan, total funding of \$100,000 from Area A PILT Funds be transferred to CC#2800 as follows:</i></p> <ul style="list-style-type: none"> • \$20,000 in 2019; • \$20,000 in 2020; • \$20,000 in 2021; • \$20,000 in 2022; • \$20,000 in 2023. <p>Three readings of Bralorne Sewer System Local Service Conversion and Establishment Bylaw No. 585, 1995, Amendment Bylaw No. 1614-2019</p>	<p>funding, this increase was estimated to be \$543 per parcel for a total max. requisition of \$889 per parcel (i.e. existing max. annual requisition of \$346.22 + \$543 = \$889 per parcel) for a period of 5 years.</p>	
<p>May 22, 2019</p> <p>Staff Report: Request for Decision</p> <p>Minutes: Minutes (Item 8.1)</p>	<p>Adoption of Bylaw No. 1614-2019</p>	<p>Increase the max. annual requisition by \$49,000 (i.e. from \$31,250 to \$80,250).</p> <p>Purpose of increase was for annual debt servicing of \$49,000 related to loan of up to \$300,000. After applying the PILT funding, this increase was estimated to be \$543 per parcel for a total max. requisition of \$889 per parcel (i.e. existing max. annual requisition of \$346.22 + \$543 = \$889 per parcel) for a period of 5 years.</p>	<p>\$150,000 of the short-term loan will be issued by the MFA this Fall.</p> <p>(The remaining \$150,000 will be requested by the SLRD when needed.)</p>
<p>May 2019</p>	<p>Initiation of Phase 2 of the Project which involved the construction components related to the wastewater treatment plant, additional collection mains and manholes.</p>		
<p>October 2019</p>	<p>Completion of Phase 2 of the Project (construction component), subject to deficiencies and not including the commissioning of the plant.</p>		
<p>October 7, 2019</p>	<p>Operating permit application was submitted to the Ministry of Environment</p>		
<p>May 27/28, 2020</p>	<p>Board resolution: <i>THAT funding of up to \$12,000 be allocated to CC#2800 from Area A PILT Funds for development of a plan by TRUE Consulting to tie-in 15 homes.</i></p>		

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June 24, 2020	Board resolution: <i>THAT funding of up to \$5,000 from Area A PILT Funds be allocated for legal services related to the completion of the Bralorne Sewer Project including tie-in of the remaining properties and decommissioning of the old sewer lines.</i>
August 10, 2020	MOE issues new operating permit, enabling the commissioning of the plant to occur.
September/October 2020	Commissioning of new wastewater treatment facility and related activities.
Estimated November 2020	Determination of next steps for the remainder of Phase 2 of the Project, which is the process associated with connection of 16 properties on Whiting Avenue.

Project Budget and Funding

Capital Cost of the Project	\$2,429,681.77
Revenues by Source	
Gas Tax Strategic Priorities Grant	<u>(\$1,999,530.00)</u>
Area A Gas Tax Transfer (2019)	<u>(\$91,000.00)</u>
Transfer from Capital Reserve (2019)	<u>(\$39,151.77)</u>
Short term borrowing (2020)	<u>(\$300,000.00)</u>
	<u>(\$2,429,681.77)</u>