



Request for Decision

Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017

Key Issues/Concepts Defined:

Approval by the Inspector of Municipalities in respect of this proposed bylaw was received on May 31, 2017. As required by the Community Charter and Local Government Act, the Notice of Alternative Approval Process ("AAP") was published in 2 successive editions of the following newspapers: Bridge River Lillooet News, the Pique Newsmagazine, the Squamish Chief and the Vancouver Sun.

The deadline for the elector response period for the AAP was July 18, 2017 at 4:30 p.m. (A completed elector response form is the prescribed manner in which an eligible elector can oppose the Board's intention to adopt the proposed bylaw, unless the assent of the electors in a referendum is obtained.)

There were no completed elector response forms submitted to the SLRD by the deadline date, and the final results have now been certified by the Corporate Officer in the Corporate Officer's Certification (attached). The approval of the electors has been obtained in accordance with section 86 of the Community Charter.

The Board may now consider the adoption of Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017(attached).

Response Options:

1. **(PREFERRED)** Approve the Recommendation as presented above;
2. Do not adopt Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017.
3. Other, as per Board direction.

Next Steps:

If the Board chooses to proceed with the recommendation as presented above, there is a 30 day quashing period during which the loan authorization bylaw could be challenged for illegality. At the expiry of the 30 day quashing period, staff will apply for a Certificate of Approval from the Inspector of Municipalities.

Once timing is better understood regarding the start of the construction phase for the SLRD Administrative Building extension and renovation, staff will prepare a Security Issuing Bylaw for the Board's consideration at a future Board meeting.



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After the adoption of a security issuing bylaw is adopted (and expiry of the 10 day quashing period), staff will be able to forward it along with the loan authorization bylaw to the Municipal Finance Authority (MFA). The SLRD will be unable to participate in MFA's fall 2017 borrowing (because MFA's fall deadline is August 11, 2017). Therefore, staff expects to be able to meet MFA's spring 2018 borrowing deadline, which is expected to be approximately late March 2018.

Depending on the construction start date (which is still to be determined as the permitting process with the Village of Pemberton is ongoing), it may be necessary for the Board to consider a temporary borrowing bylaw.

Attachments:

1. Corporate Officer's Certification; and
2. Squamish-Lillooet Regional District Administrative Building Loan Authorization Bylaw No. 1519-2017.

Submitted by:	Kristen Clark, Director of Legislative and Corporate Services
Approved by:	Lynda Flynn, Chief Administrative Officer



Corporate Officer's Certification

I, the undersigned Corporate Officer, as the person assigned responsibility for corporate administration under section 236 of the Local Government Act, certify the results of the Alternative Approval Process that was conducted to obtain the approval of the electors for Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017, as follows:

1. The number of qualified electors established by the SLRD Board as eligible to sign an elector response form was 36,118.
2. The number of elector responses required to prevent the SLRD Board from proceeding without the further assent of the electors was determined at 3,612, being 10% of the electors of the area to which the Alternative Approval Process applies (being the entire Regional District).
3. The deadline for submitting elector responses opposing the Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017 was July 18, 2017 at 4:30 p.m.
4. No elector response forms were received on or before the stated deadline of July 18, 2017 at 4:30 p.m.
5. Therefore, in accordance with section 86 of the Community Charter, the approval of the electors has been obtained.

Dated this 19th day July, 2017 at Pemberton, B.C.

A handwritten signature in black ink, appearing to read "K. Clark", written over a horizontal line.

Kristen Clark
Squamish-Lillooet Regional District Corporate Officer

**SQUAMISH-LILLOOET REGIONAL DISTRICT
BYLAW NO. 1519-2017**

A bylaw to authorize the borrowing of \$1,000,000 for the purpose of renovating the Squamish-Lillooet Regional District administrative building for the continued use and benefit of the Squamish-Lillooet Regional District

WHEREAS the Regional Board of the Squamish-Lillooet Regional District operates the service of General Administration throughout the Squamish-Lillooet Regional District;

AND WHEREAS pursuant to section 406(1) of the *Local Government Act*, this bylaw relates to the service of General Administration throughout the Squamish-Lillooet Regional District;

AND WHEREAS the Squamish-Lillooet Regional District is a co-owner, together with the Village of Pemberton, of the lands and improvements located at 1350 Aster Street, Pemberton, B.C. (the "Property") and there is a long-term Shared Occupancy Agreement in place in respect of the Property comprising the Squamish-Lillooet Regional District's second floor/administrative and storage portion of the building (the "Administrative Portion of the Building") and the Village of Pemberton's first floor/firehall portion of the building;

AND WHEREAS the Regional Board of the Squamish-Lillooet Regional District deems that it is desirable and expedient to renovate, improve and expand the Administrative Portion of the Building for the continued use and benefit of the Squamish-Lillooet Regional District, and more particularly for current and future office space for the Squamish-Lillooet Regional District;

AND WHEREAS the total sum to be borrowed for the purpose of renovating, improving and expanding the Administrative Portion of the Building, including the purchase of amenities such as office furniture related to the renovation/use of the Administrative Portion of the Building, is \$1,000,000, which is the amount of debt created by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is 15 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional Board of the Squamish-Lillooet Regional District has received participating area approval of this loan authorization bylaw by approval of the electors in accordance with section 345 of the *Local Government Act* [approval by alternative approval process];

NOW THEREFORE, the Regional Board of the Squamish-Lillooet Regional District in open meeting assembled, enacts as follows:

1. The Regional Board is hereby empowered and authorized to renovate, improve and expand the Administrative Portion of the Building and to do all things necessary in connection therewith to provide for the continued use of the Administrative Portion of the Building by the Squamish-Lillooet Regional District, including the purchase of amenities such as office furniture related to the renovation/use of the Administrative Portion of the Building, and without limiting the generality of the foregoing, to borrow upon the credit of the Squamish-Lillooet Regional District a sum not exceeding \$1,000,000.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 15 years.
3. This bylaw may be cited as "Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017".

READ A FIRST TIME this 15th day of March, 2017

READ A SECOND TIME this 15th day of March, 2017

READ A THIRD TIME this 15th day of March, 2017

THIRD READING RESCINDED this 19th day of April, 2017

READ A THIRD TIME, AS AMENDED, this 19th day of April, 2017

APPROVAL of the Inspector of Municipalities received this 31st day of May, 2017

APPROVAL OF THE ELECTORS of the entire area of the Squamish-Lillooet Regional District obtained this 19th day of July, 2017

ADOPTED this 26th day of July, 2017

Jack Crompton,
Chair

Kristen Clark,
Corporate Officer