



Policies & Procedures Manual

Policy No. 4.8 (BP- Completion of Building Permits)

Completion of Building Permits

Policy:

Building permits will be completed with a Final Inspection or a Section 57 Community Charter Notice will be placed on title.

Procedure:

The SLRD acknowledges that there are a large number of Building Permits that have expired without a completed Final Inspection. On January 28, 2008, the Regional Board moved that a policy be implemented; that all building permits will conclude with a completed Final Inspection or a Section 57 notice be placed on title.

1. Begin proceedings to place a Section 57 Community Charter Notice on title when a building permit expires, and has not been completed, and has not been renewed.
2. Section 57 Community Charter Notice on Title report to the Board is prepared and a registered letter forwarded to the owner advising of the right to be heard.
3. The Board may:
 - a. Authorize the placement of the Notice on Title.
 - b. Choose to give the owner more time if the owner has reactivated their building permit.
 - c. Choose to do nothing.

Approving Authority: Board	Page 1 of 1
Policy Name: Completion of Building Permits	Policy No: 4.8
Date of Approval: January 28, 2008	Dates of Amendment:
Policies Superseded: N/A	Related Enactments: