



Squamish-Lillooet Regional District
Box 219, 1350 Aster Street
Pemberton BC V0N 2L0
Phone: 604-894-6371 Toll Free: 1-800-298-7753
Website: www.slrd.bc.ca

Solid Fuel Burning Appliance Permit Application # _____ Date: _____

| | | | | | |
|--|------|--------|---------------|---------|---------|
| Building Site Address: | | | | | |
| Legal Description: | Lot# | DL# | Plan# | LLD (√) | NWD (√) |
| Registered Owner(s): | | | | | |
| Registered Owner(s): | | | | | |
| Registered Owner(s): | | | | | |
| Registered Owner(s): | | | | | |
| Registered Owner's mailing address: | | | | | |
| Postal Code: | | Phone: | | Email: | |
| Contractor: | | | Contact name: | | |
| Contractor's mailing address: | | | | | |
| Postal Code: | | Phone: | | Email: | |
| | | | | | |
| Description of Solid Fuel Burning Appliance: | | | | | |
| Make: | | | | | |
| Model: | | | | | |
| Serial #: | | | | | |
| | | | | | |

I/We hereby make an application under the provisions of the pertinent Bylaws for permission to install a solid fuel burning appliance. I/We agree to comply with all the requirements of the Bylaws and to indemnify and keep harmless the Regional District against all claims, liabilities, judgments, costs and expenses of any kind, which may in any way, accrue against the said Regional District in consequence of, and incidental to, the granting of this permit, if issued.

| | |
|------------------------------|------------|
| Owner's name (please print): | Signature: |
| Owner's name (please print): | Signature: |
| Owner's name (please print): | Signature: |
| Owner's name (please print): | Signature: |

Applications will only be accepted with original signatures and must include the following items :
(Accepted Payment: Cheque, Cash or Money Order Only)

- ☐ **\$200.00** - Building Permit Application Processing Fee – non-refundable (includes 1st two inspections)
- ☐ **\$30.00** – Title Search Fee – non-refundable
- ☐ **Appendix C** – Original signatures required by all property owners or Agent (Appendix B submitted for Agent)
- ☐ **Copy of the Manufacturer's installation specifications**
- ☐ **Floor plan (2 copies) showing location of solid fuel burning appliance**

SQUAMISH-LILLOOET REGIONAL DISTRICT

BUILDING BYLAW NO. 1611-2020

Appendix C – Owner's Undertaking

Property Address: _____

Legal Description: _____

1. This undertaking is given by the undersigned, as the *owner* of the property described above, with the intention that it be binding on the *owner* and that the *Regional District* will rely on same.
2. I confirm that I have applied for a *building permit* pursuant to "Squamish-Lillooet Regional District Building Bylaw No. 1611-2020" (the "Bylaw") and that I have carefully reviewed and fully understand all of the provisions of the Bylaw and in particular, understand, acknowledge and accept the provisions describing the purpose of the Bylaw, the conditions under which *permits* are issued, the disclaimer of warranty or representation and the limited extent of the scope of the Bylaw and inspections thereunder.
3. Without in any way limiting the foregoing, I acknowledge fully that it is my responsibility to ensure compliance with the *Building Code* and the Bylaw whether any *work* to be performed pursuant to the *permit* applied for is done by me, a contractor or a registered professional.
4. I am not in any way relying on the *Regional District* or its *building officials*, as defined under the Bylaw, to protect the *owner* or any other persons as set out in Part 3 of the Bylaw and I will not make any claim alleging any such responsibility or liability on the part of the *Regional District* or its *building officials*.
5. I hereby agree to indemnify and save harmless the *Regional District* and its employees from all claims, liability, judgments, costs and expenses of every kind which may result from negligence or from the failure to comply fully with all bylaws, statutes and regulations relating to any *work* or undertaking in respect of which this application is made.
6. I am authorized to give these representations, warranties, assurance and indemnities to the *Regional District*.

Owner's Information:

Owner's Signature

Owner's Name (PRINT)
Address: _____
Telephone No. _____
Cell No. _____
Email: _____

This undertaking is executed by the owner this
_____ day of _____
(Day) (Month) (Year)

Owner's Signature

Owner's Name (PRINT)
Address: _____
Telephone No. _____
Cell No. _____
Email: _____

This undertaking is executed by the owner this
_____ day of _____
(Day) (Month) (Year)

Where owner is a corporation:

Name of Corporation: _____
Per: Authorized Signatory: _____
Name: (PRINT) _____

This undertaking is executed by the Authorized Signatory this _____ of _____
(Day) (Month) (Year)

Owner's Signature

Owner's Name (PRINT)
Address: _____
Telephone No. _____
Cell No. _____
Email: _____

This undertaking is executed by the owner this
_____ day of _____
(Day) (Month) (Year)

Owner's/Agent's Signature

Owner's/Agent's Name (PRINT)
Address: _____
Telephone No. _____
Cell No. _____
Email: _____

This undertaking is executed by the owner this
_____ day of _____
(Day) (Month) (Year)

SQUAMISH-LILLOOET REGIONAL DISTRICT

BUILDING BYLAW NO. 1611-2020

Appendix B – Letter of Authorization

To whom it may concern:

Property

Address: _____

Legal Description: _____

I/We are the the *owner(s)*, as defined in the current “Building Bylaw”, of the above referenced property and hereby authorize:

Representative/Contact: _____
(PRINT)

Tel. No.: _____ Cell No.: _____ Fax No.: _____

E-mail: _____

Please check where applicable.

To represent me/us in an application for:

- ☐ *Building Permit Application (If Registered Professional is involved, use Appendix C, Owner’s Undertaking)*
- ☐ *Demolition Permit Application*
- ☐ *Building Permit*
- ☐ *Development / Development Variance Permit*

To obtain copies of:

- ☐ *Building Permit Plans (Archive Copies)*

Owner's Information:

Name of Registered *Owner* (print)

Signature of Registered *Owner*
(or Authorized Signatory of Corporation)

Address: _____

Telephone No. _____

Cell No. _____

Email: _____

Name of Registered *Owner* (print)

Signature of Registered *Owner*
(or Authorized Signatory of Corporation)

Address: _____

Telephone No. _____

Cell No. _____

Email: _____

Name of Registered *Owner* (print)

Signature of Registered *Owner*
(or Authorized Signatory of Corporation)

Address: _____

Telephone No. _____

Cell No. _____

Email: _____

Name of Registered *Owner* (print)

Signature of Registered *Owner*
(or Authorized Signatory of Corporation)

Address: _____

Telephone No. _____

Cell No. _____

Email: _____

Date of Acknowledgement

This form must be an original signed document mailed or delivered in person

REQUIRED INSPECTIONS FOR A SOLID FUEL APPLIANCE PERMIT

It is the responsibility of the Owner to order the following inspections:

- 1) FRAMING INSPECTION** – If framing is required for the appliance installation, please contact the SLRD Building Department to book a framing inspection.
- 2) INSPECTION REPORT by a WETT Certified Inspector** – A Copy of the inspection report is to be submitted to SLRD Building Department **prior** to calling for a framing or final inspection.
- 3) FINAL INSPECTION** – Contact the SLRD Building Department to book a final inspection with the Building Inspector to ensure that the building code and the Manufacturer's requirements have been met.

For a list of WETT INSPECTORS in your area, please check the WETT website:
<https://www.wettinc.ca/search.html>

To contact the SLRD Building Department – Call 604-894-6371 or 1-800-298-7753, ext. #241 to book a framing and/or a final inspection.

Please note: The Regional Board has adopted a policy as of January 28, 2008 that building permits must be completed with a final inspection or a Notice of Contravention will be registered against the Land Title in accordance with Section 57 of the Community Charter.



Box 219, 1350 Aster Street,
Pemberton, BC V0N 2L0
Ph. 604-894-6371, 800-298-7753
F: 604-894-6526
info@slrd.bc.ca www.slrd.bc.ca

Inspection Schedule

To book a building inspection, please contact the Planning and Building Assistant at 604-894-6371 or 1-800-298-7753, extension 241, at least two (2) days in advance of the day the Building Inspector is in your area. We continue to contract out our plumbing inspections and try to coordinate a convenient time. The Plumbing Inspector is only available one day a week and will need advance notice to arrange a plumbing inspection.

Fridays

(Generally every
2nd Friday)

Area A (Bralorne, Gold Bridge, Gun Lake, Tyaughton Lake, Marshall Lake)

Area B (Yalakom, Pavilion, West Pavilion, Fountain Valley, Highway 12, Lillooet Area, Texas Creek, Seton Portage, Shalalth, Duffey Lake)

Tuesdays

Area C (Pemberton Valley and Area, Cedar Grove Estates, Mount Currie, Walkerville, Ivey Lake, Owl Ridge, Gates Lake, Birken, Birkenhead Lake Estates, Devine, D'Arcy, Ponderosa, McGillivray Falls, Lillooet Lake Estates, Wedge Woods)

Wednesdays **SLRD Office, 1350 Aster Street, Pemberton**

Thursdays

Area D (Black Tusk, Pinecrest, Garibaldi, Upper Cheakamus, Upper Squamish, Tantalus Acres, Ring Creek, Britannia Beach, Furry Creek, Porteau Cove, Five Coves)
Area C (Wedge Woods)

As a courtesy to your neighbours, construction should only occur within the hours of 7:00 AM to 9:00 PM. Please check the Noise bylaw on our website.