



NOTICE OF DISPUTE & REQUEST FOR ADJUDICATION

BYLAW NOTICE INFORMATION

PAYMENT: READ CAREFULLY

PRESENT THIS NOTICE AT THE TIME OF PAYMENT

Payment must be received within the time limits on the Bylaw Notice to receive the discounted amount or avoid the late payment surcharge amount.

Please make your cheque or money order payable to the SLRD and include the Bylaw Notice number (from top right corner on face of Bylaw Notice). A dishonoured cheque will not be considered payment of the penalty within the prescribed time and will be subject to NSF charges.

PAY BY MAIL

Squamish-Lillooet Regional District, PO Box 219, Pemberton, BC, V0N 2L0

Do not mail cash. Your cheque or money order must be accompanied by a copy of the face of this Bylaw Notice or a note providing sufficient information to identify this Bylaw Notice including the Bylaw Notice number and your full name and mailing address. If you do not provide sufficient details, your payment may not be credited to you and the penalty may remain outstanding. A paid receipt will be mailed back.

PAY IN PERSON

Squamish-Lillooet Regional District, 1350 Aster Street, Pemberton, BC

8:00 am to 4:30 pm, Monday to Friday (except statutory holidays)

Present the Bylaw Notice along with your cash, cheque or money order. A paid receipt will be provided.

WHAT HAPPENS IF I DO NOT PAY?

If the penalty is not paid, or the Bylaw Notice is not disputed, within 21 days from the date you received it, or are presumed to have received it (eg: if mailed to you, then you are presumed to have received it on the 7th day after mailing), the penalty and, after 35 days, any authorized surcharge, is immediately due and payable.

Additional enforcement and collection procedures will be taken against you.

HOW DO I DISPUTE THIS BYLAW NOTICE?

Complete the bottom portion and submit it by mail or in person prior to the deadline to dispute to:
Squamish-Lillooet Regional District, PO Box 219, 1350 Aster Street, Pemberton, BC, V0N 2L0

DEADLINE TO FILE NOTICE OF DISPUTE & REQUEST FOR ADJUDICATION

The SLRD must receive your Notice of Dispute & Request for Adjudication within 21 days from the date you received this Bylaw Notice, or are presumed to have received it (eg: if mailed to you, then you are presumed to have received it on the 7th day after mailing).

WHAT HAPPENS AFTER MY NOTICE OF DISPUTE HAS BEEN RECEIVED BY THE SLRD?

Your dispute will be reviewed by an SLRD Screening Officer who may either cancel the Bylaw Notice (when there is valid reason to do so) or confirm it. If confirmed, you may pay the full penalty amount, agree to a Compliance Agreement (if available and if offered), or proceed to adjudication. For more information about your options and the dispute adjudication system, see: www.slrd.bc.ca or contact the SLRD directly.

INQUIRIES

Phone: 604-894-6371 / 1-877-298-7753 (toll free in BC) / Email: bylawenforcement@slrd.bc.ca

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Bylaw Notice #:	Date of Issue (YY/MM/DD):
Full Name:	Daytime Phone #:
Civic Address:	
Mailing Address:	
Email Address:	
Reason for Dispute:	
	Signature:
<i>A \$25 fee is added to the total penalty if the adjudicator finds that the contravention did occur.</i>	