



**Pemberton Valley Utilities and Services Committee  
Pemberton and District Community Fund Program**

Date: \_\_\_\_\_

**APPLICANT INFORMATION**

1. Name of Organization: \_\_\_\_\_

2. Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

3. Purpose of your organization and description of the types of activities your organization is involved in.

4. How many persons and what area does your organization/group serve.

5. What is the status of your organization: Special Interest

Society

Not for Profit

Community Group

**PROPOSED PROJECT INFORMATION (please complete the questions below or attach a separate sheet)**

6. Budget Information

Specific Amount of Grant Requested: \_\_\_\_\_

Total Event Budget Revenue and Expenses Amount: \_\_\_\_\_

Total Fundraising (funds from other sources): \_\_\_\_\_

Please attach a detailed budget including revenues, expenses, donations, volunteer contributions.

7. If requesting funds equal to or in excess of \$500, explain how you will use the grant to leverage and create additional financial value (i.e. funding from other governments, funding from other sources, corporate sponsorships, matching funds of the applicant, in kind contributions from sources other than the applicant, etc.).

8. List other agencies / organizations / grants whose financial or in kind support has been requested or received for this project.

Name	Amount Requested	Status of Request

9. Provide a brief description of the proposed use of the grant funds:

10. Explain how the program / activity / event will strengthen and enhance the well-being of the community:

11. How many Pemberton / Area C residents will benefit or participate in the event: \_\_\_\_\_

12. Please include any other information you may wish to add in support of your application.

13. Indicate the time frame of your program / activity / event.

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

**APPLICATION CHECKLIST**

Detailed Project Budget including:

- Detailed cost estimates
- Sources of confirmed revenue
- Sources of revenue yet to be confirmed
- Sources of donations

Most Recent Financial Statements (if applicable)

Society Documentation (if applicable)

Letters of Support

Completed Application Form

If request is equal to or greater than \$500, agree to attend PVUS meeting to present request

If grant is equal to or greater than \$500, agree to provide final reporting requirements


\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date