

CONSULTATION SCHEDULE -- RGS REVIEW

(Checklist)

	WHO	WHEN		HOW
	STAKEHOLDERS	ITEM	TIMELINE	CONSULTATION ACTIVITIES
	INITIATION			
✓	RGS Steering Committee	Scoping Period	April 2015 - December 2015	The RGS Steering Committee met regularly throughout 2015 to conduct the preliminary review/scoping period, with 10 scoping period sessions held in total.
✓	Affected Local Governments	Scoping Period	April 2015	Provide an opportunity for input on the need for review of the RGS, as per s. 452(3) of the LGA. (SLRD Board Report and Resolution were forwarded to affected local govts/agencies)
✓	SLRD Staff	Scoping Period	February 2016	Report back to the Board on the need for review and provide recommendations regarding the RGS <i>Review</i> process and content, as identified by the RGS Steering Committee during the <i>Scoping Period</i> .
✓	SLRD Board*	SLRD Board Resolution to Initiate RGS Review	February 2016	As per s.433 of the LGA, preparation of a regional growth strategy [including a review] must be initiated by resolution of the Board.
✓	SLRD Staff	Prepare Consultation Plan and Terms of Reference	March 2016	SLRD Staff to prepare Consultation Plan and Terms of Reference.
✓	RGS Steering Committee	Advisory Meeting	April 2016	RGS Steering Committee to review and provide input on the RGS <i>Review</i> Consultation Plan and Terms of Reference.
✓	SLRD Board*	SLRD Board Resolution to adopt Consultation Plan and approve Terms of Reference	April 2016	As per s. 434 of the LGA, the Board must adopt a consultation plan, as soon as practicable after the initiation of the RGS review. At this time, the board must consider whether the consultation plan should include the holding of a public hearing. Terms of Reference to include proposed budget and project timeline. Note the SLRD Board resolved to not include the holding of a public hearing as part of this Consultation Plan.
✓	SLRD Board, Affected Local Governments, Minister*	Notification of Initiation	April 2016	As per s. 433(4) of the LGA, the proposing Board must give written notice of an initiation under this section to affected local governments and to the minister.
✓	SLRD Board, First Nations	Notification of Initiation	April 2016	As a courtesy, provide notice of initiation to First Nations, including information regarding the RGS <i>Review</i> process and engagement opportunities.
✓	SLRD Board Chair*	Letter to minister (MCSCD) re IAC membership	April 2016	As required by s. 450 of the LGA, form an Intergovernmental Advisory Committee based on Minister recommendations for membership.
✓	RGS Steering Committee	Council Reports	May 2016	RGS Steering Committee to bring Information Report to respective Councils to inform of the RGS <i>Review</i> and receive any input on process and content of the review, as well as potential Intergovernmental Advisory Committee (IAC) membership (CAOs) and upcoming Elected Officials Forum.
✓	RGS Steering Committee (including CAOs)	Advisory & Planning Meeting	May 2016	Discuss Input received from CAOs/Councils on RGS <i>Review</i> ; develop agenda and content for Elected Officials Forum.
✓	Elected Officials, CAOs, RGS Steering Committee	Elected Officials' Forum #1: Kick-off	June 2016	RGS <i>Review</i> Kick-Off event; present key findings and recommendations from scoping period; discuss implementation of RGS and the need to develop Implementation Guidelines (to live outside RGS Bylaw)
	REVIEW & REVISE			
✓	First Nations	Engagement	June - September 2016	Meet with First Nations, as requested. Note no requests were made from First Nations to meet.
✓	Public	Engagement	June - September 2016	Engage and request input through local media (advertorials, ads) and online channels (SLRD website, social media).

✓	RGS Steering Community, IAC, Affected Agencies/Organizations	Advisory Meeting	July - December 2016	Meet as necessary to "workshop" areas requiring additional discussions.
✓	Elected Officials, CAOs, RGS Steering Committee	Elected Officials' Forum #2: Growth Management	November 2016	Explore growth management tools and the desire to work together to directly address growth pressures.
✓	Elected Officials, CAOs, RGS Steering Committee, Affected Agencies/Orgs	Elected Officials' Forum #3: Affordable Housing	December 2016	Share issues and best practices; identify/develop approaches to collectively address the issue of Affordable Housing throughout the region.
✓	IAC (including First Nations) and RGS Steering Committee	Engagement/Meetings	March - April 2017	Provide an update on the RGS Review process to date, receive any input and discuss next steps.
✓	SLRD Staff	Content Development	May - September 2017	Using input received to date and direction from RGS Steering Committee, prepare new/revised RGS Bylaw content.
✓	RGS Steering Committee & IAC	Advisory Meetings	May - September 2017	Review new/revised content; finalize revisions and address any outstanding or new issues identified through Elected Officials Forum, Affordable Housing Forum, First Nations meetings, or public engagement.
✓	SLRD Staff	Draft RGS Amendment Bylaw	September - October 2017	SLRD Staff to prepare draft RGS Amendment Bylaw, considering input received to date, for referrals.
SHARE				
✓	RGS Steering Committee & IAC	Advisory Meeting/Engagement	November 2017	Review draft RGS Amendment Bylaw and provide final comments.
✓	RGS Steering Committee	Council Reports	October - November 2017	Review draft RGS Amendment Bylaw and provide final comments.
✓	Affected Agencies & Organizations	Referrals	October - November 2017	Refer to Affected Agencies and Organizations for comment.
✓	First Nations	Referrals	October - November 2017	Refer to First Nations for comment.
✓	RGS Steering Committee	Mapping & Meeting	November 2017 - January 2018	RGS Steering Committee to prepare revised RGS Settlement Planning Maps. Revised mapping to be endorsed by respective staff and councils.
ADOPT				
✓	SLRD Board*	First Reading of the RGS Amendment Bylaw	April 18, 2018	As per the LGA, recommend that the Board give first reading to the RGS Amendment Bylaw.
✓	SLRD Board, Member Municipalities, First Nations	Referrals	April - June 2018	Refer RGS Amendment Bylaw to member municipalities and First Nations for comment.
✓	Public	Engagement	June 2018	Engage and request input through local media, social media and online channels. Host a community open house/information session in each member municipality community.
✓	SLRD Board	Update Report	July 25, 2018	Report back to the Board on input received from public engagement and member municipality/First Nations referrals.
✓	RGS Steering Committee	Advisory Meetings	September 20 & 27, 2018	Review input received from member municipality referrals and the public open houses. Address input requiring action (content revisions) and prepare/endorse revisions to RGS Amendment Bylaw 1562-2018 (RGS Review).

✓	RGS Steering Committee	Advisory Meeting	October 17, 2018	Review input received from member municipality referrals and the public open houses. Address input requiring action (content revisions) and prepare/endorse revisions to RGS Amendment Bylaw 1562-2018 (RGS Review).
✓	SLRD Board*	Second Reading of the RGS Amendment Bylaw	October 24, 2018	Present RGS Amendment Bylaw 1562-2018, as revised. Recommend that the Board give second reading and refer out to member municipalities again to confirm revisions are acceptable (October 25, 2018 - January 31, 2019).
✓	SLRD Board	Update Report	February 27, 2019	Report back to the Board on any input received from member municipalities, if necessary.
	Affected Local Governments*	Referrals and acceptance of RGS Amendment Bylaw	Aug-Oct 2019	As per s. 436, before it is adopted, a regional growth strategy must be accepted by the affected local governments; 60 days are required for this referral period. Revisions to be made, if necessary, based on referral comments and recommendations.
	SLRD Board*	Third Reading and Adoption of RGS Amendment Bylaw	Fall 2019	As per the LGA, recommend that the Board give third reading and final adoption to the RGS Amendment Bylaw.
	IAC, Affected Local Governments, Affected Agencies & Organizations, First Nations, MCSCD*	Distribution of Adopted Bylaw	Late 2019	As per s. 443, as soon as practicable after adopting a regional growth strategy, the Board must send a copy of the regional growth strategy to: the affected local governments; any greater boards and improvement districts within the regional district; and the minister.

* Required by Local Government Act