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Application Fee Paid:	Receipt Number:
Received By:	Date Received:
File Number:	

DEVELOPMENT APPLICATION FORM

Applicants are advised to consult with Planning Staff before submitting a development application.

Development Applications will not be accepted unless they are complete and the required fee and plans are attached. Fees are non-refundable unless otherwise noted.

1. APPLICATION TYPE (S)

(select all application types being applied for)

<input type="checkbox"/> Zoning Amendment	<input type="checkbox"/> Development Permit (specify type below)
<input type="checkbox"/> Official Community Plan Amendment	<input type="checkbox"/> Development Variance Permit
<input type="checkbox"/> Temporary Use Permit Specify Term _____ (1-3 year term)	<input type="checkbox"/> Covenant Amendment
<input type="checkbox"/> Temporary Use Permit Renewal Specify Term _____ (1-3 year term)	<input type="checkbox"/> Other (specify) _____

DEVELOPMENT PERMIT TYPE

(if applicable, select all development permit types being applied for)

<input type="checkbox"/> Riparian Protection Development Permit	Howe Sound East Development Permits: <input type="checkbox"/> Environmental Protection Development Permit <input type="checkbox"/> Natural Hazards Protection Development Permit <input type="checkbox"/> Slope Stability Protection Development Permit (Britannia North and Oliver's Landing only)
<input type="checkbox"/> Wildfire Protection Development Permit	
<input type="checkbox"/> Farming Protection Development Permit (Area D)	
<input type="checkbox"/> Form, Character & Conservation Development Permit (Area D) – applicable for commercial, industrial, multi-family, and intensive residential development	
<input type="checkbox"/> Mount Currie Commercial Development Permit	Porteau Cove Development Permits: <input type="checkbox"/> Protection of ecosystems and biological diversity <input type="checkbox"/> Protection from hazardous conditions <input type="checkbox"/> Multi-family and other intensive residential
<input type="checkbox"/> Bralorne & Gold Bridge Heritage Commercial Development Permit <input type="checkbox"/> Upper Bridge River Valley Commercial & Multifamily Residential Form & Character Development Permit	

Sign Notification: Certain applications require that a sign be posted on the property to advise the community of the proposed development, and invite comments and questions. Staff will advise you if a sign is required as part of your application process.

Securities: Development Permits and/or Temporary Use Permits may require a security in the form of an irrevocable letter of credit or bonding, as a condition of the permit.

Delegations: there is an opportunity for any party to speak as a delegation to the SLRD Board on land use and other matters. Delegations will not, however, be allowed once a bylaw has gone before a public hearing.

See the [Development Approval Information, Fees and Notification Procedures Bylaw](#) for specific requirements and details.

2. APPLICANT

Applicant:

Name(s): _____

Mailing Address: _____

Phone: (Home) _____
(Cell) _____

e-mail: _____

Owner: (if different from Applicant)

Name(s): _____

Mailing Address: _____

Phone: (Home) _____
(Cell) _____

e-mail: _____

3. PROPERTY INFORMATION

Legal Description of Land under Application:

Civic Address (House No. , Street Name, Community):

Size of Property (Ha): _____

(if applicable, indicate proposed land use)

Current Zoning: _____

Proposed Zoning: _____

Current OCP Designation: _____

Proposed OCP Designation: _____

Existing Land Use:

Description of Proposed Land Use:

(please attach separate pages if necessary)

4. AGENT’S AUTHORIZATION

If the applicant is not the registered owner, the owner(s) must complete the owner information and attach a letter of authorization, or complete and sign the following:

As the owner of the land described in this application, I/we hereby authorize

_____ to act as applicant in regard to this land development application.

Owner Signature

Date

Owner Signature

Date

5. DECLARATION PURSUANT TO THE *ENVIRONMENTAL MANAGEMENT ACT*

The *Environmental Management Act* requires that a person who knows or reasonably should know that a subject property has been used for a specified industrial or commercial use provide the local government a Site Disclosure Statement when making an application for subdivision, zoning, or a development or building permit (if the development or building activity is likely to disturb the property's soil). The Site Disclosure Statement must be submitted in conjunction with the SLRD Development Application. The following declaration should be completed only after the applicant has reviewed the *Contaminated Sites Regulation Schedule 2 Specified Industrial or Commercial Uses* and determined that the subject property has not been used for the activities described therein.

I, _____, hereby acknowledge that *the Environmental Management Act, 2003*, is effective as of March 31st, 2005.

Based on my personal knowledge of the property in question, I do not believe that it is or has been used for any of the Specified Industrial or Commercial Uses specified in Schedule 2 of the Contaminated Sites Regulation. Accordingly, I elect not to provide a Site Disclosure Statement, as outlined in Section 40(1) of the *Environmental Management Act*.

I further acknowledge that this election does not remove any liability, which may otherwise be applicable under the legislation.

Signature

Date

I, the undersigned, hereby certify that the attached information, provided with respect to this application is full and complete and a true statement of facts, and hereby agree to submit further information as may be deemed necessary for processing the application.

Signature

Date

6. ADDITIONAL REQUIRED INFORMATION (Please complete checklist)

All applications should be accompanied by the following information:

- **Application fee(s)** – see [Development Approval Information, Fees and Notification Procedures Bylaw 1301-2014](#)
- **Signed “Declaration Pursuant to the Environmental Management Act”**
- **Site Plan (drawn to scale and showing the following):**
 - Civic address and full legal description of property
 - Lot dimensions
 - Easements and rights of way on the property
 - Names of roads adjacent to the property
 - Locations and dimensions of **all** existing and proposed buildings and structures
 - Locations of existing wells and septic systems
 - Locations of watercourses, steep banks, and slopes on or adjacent to the property

The following information is required for specific application types as indicated below:

- **Development Plans** - depending on the specific application, required information may include the following (see s.5.34 & s.5.35 of Development Approval Information, Fees and Notification Procedures Bylaw 1301-2014, as amended for full application requirements):
 - **DEVELOPMENT VARIANCE PERMITS (DVP)** - detailed drawings showing the proposed development and showing the requested variance. This includes building elevations, floor plans, site elevations, etc. that will be attached to the permit.
 - **DEVELOPMENT PERMITS (DP)** – requirements depend on the type of development permit and the guidelines contained within the applicable Official Community Plan (OCP). Please review the applicable Development Permit Area (DPA) guidelines that are outlined in the OCP for the electoral area in which the development is occurring.
 - (Electoral Area A) [Upper Bridge River Valley OCP Bylaw No. 608, 1996](#)
 - [Electoral Area B OCP Bylaw No. 1073, 2008](#)
 - [Electoral Area C OCP Bylaw No. 689, 1999](#)
 - [Electoral Area D OCP Bylaw No. 1135-2013](#)
 - **OCP, ZONING or COVENANT AMENDMENTS** – details with respect to the proposal, including proposed density (number of lots and or dwellings), proposed permitted uses, and any necessary background reports/studies/or additional information to describe the proposal.
 - **TEMPORARY USE PERMITS or RENEWALS** – details with respect to the specific proposed use, the specific duration, and what measures are in place to restore the land following the cessation of the temporary use. Please review the applicable Temporary Use Permit (TUP) guidelines available on the SLRD website:
<https://www.slrld.bc.ca/planning-building/planning-development-services/development-applications-approvals/application-forms-and-guides>