



Request for Decision

Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017

Date of Meeting: Board – April 19, 2017

Recommendations:

1. THAT the third reading of Bylaw No. 1519-2017, cited as “Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017”, be rescinded.
(Weighted All Vote)
2. THAT Bylaw No. 1519-2017, cited as “Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017”, as amended, be read a third time.
(Weighted All Vote)

Background:

At the Board meeting on March 15/16, 2017, the Board passed the following resolutions:

1. *THAT Bylaw No. 1519-2017, cited as “Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017”, be introduced and read a first, second and third time.
(Weighted All Vote)*
2. *THAT Bylaw No. 1519-2017, cited as “Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017 (as at third reading) together with the associated staff report be forwarded to the Inspector of Municipalities for approval pursuant to the Community Charter and the Local Government Act.*
3. *THAT upon receiving approval of the Inspector of Municipalities and as soon as applicable publication deadlines allow, Squamish-Lillooet Regional District (“SLRD”) staff be directed to publish the Notice of Alternative Approval Process in accordance with section 86(3)(a) of the Community Charter and SLRD Board Policy No. 3.3 (Alternative Approval Process) including the following information as required by section 86 of the Community Charter:*
 - a. *36,118 as the total number of electors of the entire Squamish-Lillooet Regional District being the area to which the Alternative Approval Process applies.*

- b. *the Notice of Alternative Approval Process shall be published in the Vancouver Sun, the Squamish Chief, the Pique Newsmagazine and the Bridge River Lillooet News, as well as additional notice provided via the notice board located at the SLRD offices, the SLRD website and the SLRD's Facebook page;*
 - c. *the deadline for receiving elector responses shall be established as 4:30 p.m. on the next business day following the 30-day statutory elector response period, with the start date of the 30-day statutory elector response period being based upon the second publication date that is the latest in respect of the newspapers noted above;*
 - d. *the elector response form will provide for only a single elector response on each form and will be available at the SLRD offices and on the SLRD website from the first publication date of the Notice of Alternative Approval Process until the deadline of elector response period as determined above; and*
 - e. *elector response forms are able to be submitted in any one of the following manners:*
 - i. *In person at: 1350 Aster Street - 2nd Floor, Pemberton, BC (Monday to Friday, 8:00 AM - 4:30 PM, excluding Statutory Holidays);*
 - ii. *Via mail to: Box 219, Pemberton, BC, V0N 2L0;*
 - iii. *Via fax at: 604-894-6526; or*
 - iv. *Via email attachment to: info@slrd.bc.ca with the subject heading: "Elector Response".*
4. *THAT, in accordance with section 86(4) of the Community Charter, the staff report associated with Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017, which includes the basis upon which the determination was made of the total number of electors of the SLRD, be made available to the public. This staff report will be available on the SLRD website as well as at the SLRD offices.*

Key Issues/Concepts Defined:

On March 16, 2017, staff forwarded the loan authorization bylaw, as at third reading, and related materials to the Inspector of Municipalities for approval. On April 4, 2017, Inspector of Municipalities staff requested that the bylaw be amended to specifically reference section 406(1) of the Local Government Act in order to clarify that the funds to be borrowed are going into the General Administration service. Staff has made this amendment to reference section 406(1) as well as clarified that, since the building is co-owned by the SLRD and the Village of Pemberton,

the renovation applies to the portion of the building used and occupied by the SLRD pursuant to the terms of the existing long-term occupancy agreement.

As a result of the amendment requested by the Inspector of Municipalities, the Board needs to rescind the third reading given on March 15, 2017 and then to give third reading to the bylaw as amended. The amendments to the bylaw (attached to this staff report) are highlighted in yellow for ease of the Board's review.

The delay associated with the amendment to the bylaw will not necessarily impact the earliest possible date that the Alternative Approval Process could proceed, which, as previously set out in the timeline, is an elector response period of May 18 to June 16, 2017.

Response Options:

1. **(PREFERRED)** Approve the Recommendations as presented;
2. Changes as per the Board's direction.

Next Steps:

If the Board chooses to proceed with the recommendations noted above, staff will forward the bylaw as amended to the Inspector of Municipalities for further consideration. Once approval is obtained, staff will commence the Alternative Approval Process via publication of the Notice of Alternative Approval Process in the Vancouver Sun, Squamish Chief, Pique Newsmagazine and Bridge River Lillooet News.

Attachment:

Squamish-Lillooet Regional District Administrative Building Loan Authorization Bylaw No. 1519-2017 as amended (*with revisions highlighted in yellow*);

Submitted by:	Kristen Clark, Director of Legislative and Corporate Services
Approved by:	Lynda Flynn, Chief Administrative Officer

**SQUAMISH-LILLOOET REGIONAL DISTRICT
BYLAW NO. 1519-2017**

A bylaw to authorize the borrowing of \$1,000,000 for the purpose of renovating the Squamish-Lillooet Regional District administrative building for the continued use and benefit of the Squamish-Lillooet Regional District

WHEREAS the Regional Board of the Squamish-Lillooet Regional District operates the service of General Administration throughout the Squamish-Lillooet Regional District;

AND WHEREAS pursuant to section 406(1) of the *Local Government Act*, this bylaw relates to the service of General Administration throughout the Squamish-Lillooet Regional District;

AND WHEREAS the Squamish-Lillooet Regional District is a co-owner, together with the Village of Pemberton, of the lands and improvements located at 1350 Aster Street, Pemberton, B.C. (the "Property") and there is a long-term Shared Occupancy Agreement in place in respect of the Property comprising the Squamish-Lillooet Regional District's second floor/administrative and storage portion of the building (the "Administrative Portion of the Building") and the Village of Pemberton's first floor/firehall portion of the building;

AND WHEREAS the Regional Board of the Squamish-Lillooet Regional District deems that it is desirable and expedient to renovate, improve and expand the Administrative Portion of the Building for the continued use and benefit of the Squamish-Lillooet Regional District, and more particularly for current and future office space for the Squamish-Lillooet Regional District;

AND WHEREAS the total sum to be borrowed for the purpose of renovating, improving and expanding the Administrative Portion of the Building, including the purchase of amenities such as office furniture related to the renovation/use of the Administrative Portion of the Building, is \$1,000,000, which is the amount of debt created by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is 15 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional Board of the Squamish-Lillooet Regional District has received participating area approval of this loan authorization bylaw by approval of the electors in accordance with section 345 of the *Local Government Act* [approval by alternative approval process];

NOW THEREFORE, the Regional Board of the Squamish-Lillooet Regional District in open meeting assembled, enacts as follows:

1. The Regional Board is hereby empowered and authorized to renovate, improve and expand the Administrative **Portion of the** Building and to do all things necessary in connection therewith to provide for the continued use of the Administrative **Portion of the** Building by the Squamish-Lillooet Regional District, including the purchase of amenities such as office furniture related to the renovation/use of the Administrative **Portion of the** Building, and without limiting the generality of the foregoing, to borrow upon the credit of the Squamish-Lillooet Regional District a sum not exceeding \$1,000,000.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 15 years.
3. This bylaw may be cited as “Squamish-Lillooet Regional District Administrative Building Renovation Loan Authorization Bylaw No. 1519-2017”.

READ A FIRST TIME this 15th day of March, 2017

READ A SECOND TIME this 15th day of March, 2017

READ A THIRD TIME this 15th day of March, 2017

THIRD READING RESCINDED this 19th day of April, 2017

READ A THIRD TIME, AS AMENDED, this 19th day of April, 2017

APPROVAL of the Inspector of Municipalities received this ____ day of _____, 2017

APPROVAL OF THE ELECTORS of the entire area of the Squamish-Lillooet Regional District obtained this ____ day of _____, 2017.

ADOPTED this ____ day of _____, 2017

Jack Crompton,
Chair

Kristen Clark,
Corporate Officer